

## Massachusetts Dental Assistant License- On the Job Trained

### *Four Steps:*

- BLS (Basic Life Saving) Certification
- Completion of CDC Guidelines for Infection Control in the Dental Healthcare Setting course
- Completion of Board-approved Dental Radiology course OR passing score on DANB radiation health and safety exam
  - If you are not radiology certified, please upload a "Will Not Expose Radiograph" attestation signed by your supervising Dentist, which states that you will not take radiographs until the completion of a BORID-approved radiology course.
- Passing score of 75% or higher on dental assistant ethics and jurisprudence exam

### Category Requirements

#### On the Job Trained (OJT)

- Proof of current certification in Basic Life Support for Healthcare Providers (BLS)
- Proof of successful completion of a Board-approved radiation health and safety course OR proof of a passing score on the DANB radiation health and safety exam
  - If an applicant is unable to provide proof of acceptable radiation health and safety training, then the applicant must provide a letter, signed by the applicant and dentist employer, that states the applicant will not take radiographs until the applicant completes this training
- Proof of successful completion of a continuing education course on the CDC Guidelines for Infection Control in the Dental Healthcare Setting
- Passing score of 75% or higher on the dental assistant ethics and jurisprudence exam

### *Here's how I did it:*

#### 1. Radiology Course:

- *Link:* <https://www.bu.edu/dental/ce/courses/>
- *Price:* \$300
- *Summary:*
  - Day 1: 8 hour zoom course covering all of the information. Information is presented in the form of a slideshow and practice test questions are provided and reviewed.
    - Mine was a Thursday 8am-4pm with an hour lunch break
  - Day 2: Approximately four hour in person taking x ray, mounting x rays, and taking a multiple choice test
    - 7:30am-11:30am or 9am-1pm on a Saturday or Sunday

#### 2. CDC Guidelines for Infection Control in the Dental Healthcare Setting course:

- *Link:* <https://www.train.org/ma/course/1092544/details>
- *Price:* Free
- *Summary:* Complete the "Foundations: Building the Safest Dental Visit" course

- Includes three interactive course modules and one multiple choice test



### 3. BLS Certification

- *Link:* [https://www.redcross.org/take-a-class?cid=generator&med=cpc&source=google&gad\\_source=1&gclid=CjwKCAiA5eC9BhAuEiwA3CKwQuDazMEg2CvGn9E4SG8f2bJJ6OAsdNr3yDSPU91khr1MmQ9OH4LsNx0CeDgQAvD\\_BwE&gclid=aw.ds](https://www.redcross.org/take-a-class?cid=generator&med=cpc&source=google&gad_source=1&gclid=CjwKCAiA5eC9BhAuEiwA3CKwQuDazMEg2CvGn9E4SG8f2bJJ6OAsdNr3yDSPU91khr1MmQ9OH4LsNx0CeDgQAvD_BwE&gclid=aw.ds)
- *Price:* \$45-95
- *Summary:* The majority of the courses offered include an online course and then an in person skills check with experienced instructors
  - For the in person course I worked with a partner and demonstrated the skills after the instructor reviewed each of them.

### 4. Dental Assistant Ethics and Jurisprudence Exam

- *Link:* Must email [dentistry.admin@state.ma.us](mailto:dentistry.admin@state.ma.us) for a copy of the exam
  - I just emailed this: "Hello, My name is — and I am looking to apply to be a registered dental assistant in the state of Massachusetts. Can you please send me the Dental Ethics and Jurisprudence Exam?"
- *Price:* Free
- *Summary:* 20 question multiple choice exam
  - Open-book exam with provided pdf links where you can find all the answers
  - Answer sheet must be submitted with other documents to Massachusetts Department of Public Health eLicensing System (link provided below)

### *Where to get your license:*

- Massachusetts Department of Public Health eLicensing System
- *Link:* <https://healthprofessionlicensing.mass.gov/login-register>
- *Price:* \$60
  - Must pay fee in step 10
- *Notes:*

- For step 8 you must get a CORI (Criminal Offender Record Information) form notarized. The form is provided on the website in step 8 of the process. I filled it out and then made an appointment with my bank to get the document notarized.
- My license got approved in about 2 weeks, but can take upwards to a month or more, so do not wait until the last minute.