# Making Your Poster

**RISE 2023** 



# **Reviewing Feedback**

- Login to Oxford Abstracts RISE 2023 portal
- Abstract will have been moved into next phase of submission
- You're not creating "new submission," you are editing the abstract to include your poster.



#### **Poster Submission Phase**

om/dashboard/events/4168			
	13TH APR 2023 RISE 2023		
	🛅 Program	VIEW	
	Submissions	SUBMISSIONS ARE CLOSED	
	Poster Submission () Deadline - Wednesday, 22nd March, 2023		
	57. <u>A Great Work</u>	EDIT	
	SUBMISSION REVIEWS DECISIONS		LXX VERITAS VIRTVS

# **Click Reviews**

- See abstract review and note any feedback, left-hand side
- Correct information regarding title, subject category, mentor information, presenter level is in the approved abstract on the right-hand side
- After review, click "Edit Submission" button to amend the abstract with the poster uploads.



#### Review, Then Edit Submission

5 Program · RISE 2023 × +		
pard/events/4168		
		EDIT SUBMISSION
Review Review 1	Abstract Submission Student P Student P Major/Deg Mentor F Bob Mentor I Bob Mentor I No respo Mentor's D'Amore- Mentor's Jlacono Subject () Interdisc Title A Great W Does this No. Des this No.	ission resenter Leve: Undergraduate or Graduate Undergraduate resenter Anticipated Year of Graduation 2027 partment/Program Applied Ed Peyo - School Crail irrst Name ast Name nstitution nste College McKim School of Business Department ng Official Email @MOrtheastern.edu Category pinary Topics, Centers, and Institutes Nork
	Review	Review 1 Rev



## Poster Must Reflect Approved Abstract

- Make sure poster reflects what is in the approved abstract. Use abstract here as guide.
  - Proper capitalization of title
  - Primary mentor name, don't add titles (Dr., Professor, PhD, MD here please)
  - Correct subject category (this is NOT RISE category view abstract)
  - Either undergraduate or graduate. DELETE the alternative.



#### Upload PPTX and PDF

/ RISE 2023		Help 🗸
	Check this box to give us permission to publish your abstract and poster on electronically and in hardcopy if accepted for presentation.	
	Presenter approval (read-only)	
	In-person or Virtual Participation (read-only) In-person RISE.	
	Poster Upload in PowerPoint Format* Please upload an original copy of the poster in PowerPoint format here.	
	Please use the following to name your file: SUBMISSIONID#_LASTNAME_FIRSTNAME.pptx, example, 114_lacono_Jonna.pptx	
	Use the primary presenter name.    CHOOSE FILE (.PPTX ONLY)  No response to required question	
	Poster Upload as PDF*	
	Please upload a 1-page pdf file of your poster to include in the poster gallery. The poster can only be a .pdf file. Export the pptx file to PDF.	
	Please use the following to name your file: SUBMISSIONID#_LASTNAME_FIRSTNAME.pdf, example, 114_lacono_Jonna.PDF	
	Use the primary presenter name.	
	CHOOSE FILE (.PDF ONLY)  No response to required question	



#### The Poster



You must use the provided template



Add relevant information from abstract to top portion of template.



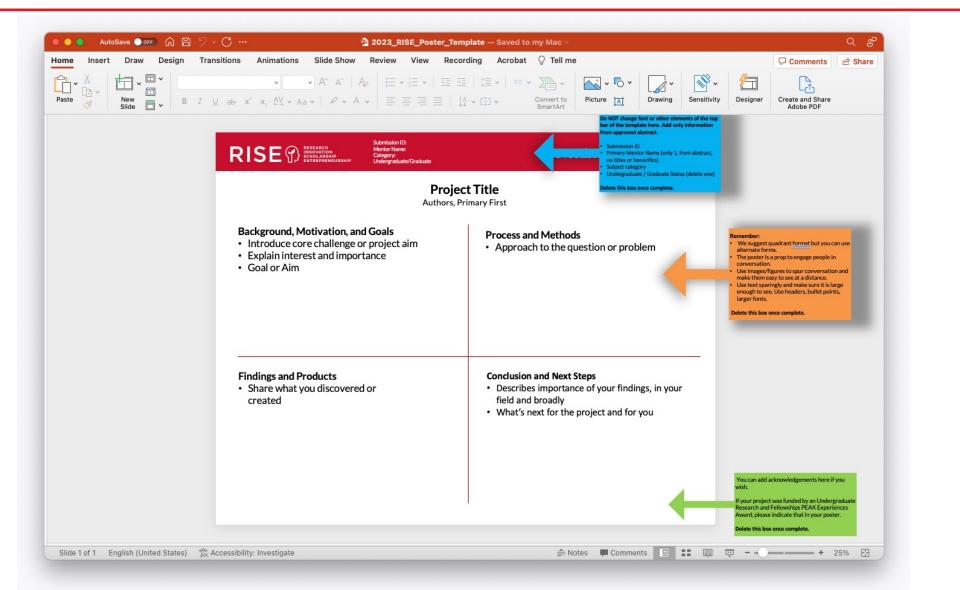
Do NOT alter the formatting on the top of the template otherwise.



Follow guidelines in template and on the RISE site.



## The Template





# **Creating an Engaging Poster**

- Recommend quadrants, but you can do whatever deem appropriate.
- Remember, RISE is for an educated but general audience!
  - You want to be able to use your poster to discuss your project both with those who know nothing about your work and with those who know a lot.
  - Your poster should be accessible to those who are educated, but might not have a lot
    of background, first and foremost. Then, include elements that you can point to to
    deepen the conversation with those who may have more background knowledge.
  - Most important to communicate what you are doing and why it matters.Don't jump right into too technical a discussion.
- No WALLS OF TEXT.
- Use images and figures that will guide you and an audience through a conversation – and open doors to more conversation.
- The goal is to have signposts about important parts of your project not to detail every element.
- Lots of examples of previous posters from RISE in libraries digital repository.
- Review with your mentor.
- Proofread.



Questions? Contact us at **RISE@Northeastern.edu** 

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